



OHS POLICY

GENERAL STATEMENT OF POLICY

As a leader in providing Electrical Geophysical Services in Australia and Overseas, Zonge Engineering recognises the need to provide a safe working environment for all its employees. While work conditions can be variable in the field, Zonge is aware that the proper training and adherence to basic safety standards help make the workplace a safe place.

POLICY OBJECTIVES AND TARGETS

The objective of this policy is to ensure that all employees of Zonge Engineering work in a safe healthy environment. To that end, this policy aims to ensure that:

We will ensure compliance with Australian and International Occupational Safety Health and Welfare Acts, Occupational Safety Health and Welfare Regulations and any Industry Codes of Practice by providing:

A safe working environment and safe work practices and procedures are provided, maintained, and reviewed.

Machinery, equipment, and substances are provided and maintained in a safe condition.

Employees are provided with the required information, instruction, training, and supervision to ensure their health and safety.

All employees should understand that they have the right and responsibility to stop work or refuse to work in unsafe conditions and any such situation should be brought to the attention of management.

We will continually aim to improve OH Safety at our Plant and in the Field through identification and control of Hazards/Risks associated with our activities.

Our main target is to prevent injuries and illness in our Plant and Field and maintain a zero lost time through accidents.

Implement OHS Management system and achieve accreditation of AS/NZS 4801:2001 and OHSAS 18001 by June 2012.

Zonge Engineering will allocate resources to implement, maintain and improve the OHSMS.

RESPONSIBILITIES

Health and safety is an integral part of management at Zonge Engineering and ranks equally with all other activities of the organisation. Different groups within Zonge have various responsibilities when it comes to health and safety in the workplace. All groups will work together, towards the common goal to create maintain and improve a safe and healthy work environment.

Details are available in the Safety Roles & Responsibilities section 3 in the OHSMS Manual.

CONSULTATION

Zonge Engineering is committed to encouraging consultation and cooperation between management and employees on health and safety issues. To this end:

Crews will be required to meet before the commencement of a survey and at least once per fortnight for a Tool Box Safety meeting, to help identify Hazards/Risks, review work procedures, identify solutions, and, assign tasks and accountabilities. Additional safety meetings should be held prior to any new procedure which may be hazardous, and following any accident or incident. Tool Box Safety



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meetings need to be minuted and these minutes need to be forwarded to the office and to the client's Health and Safety Co-ordinator;

At least once per year there will be a formal meeting of all available personnel. A major purpose of this meeting will be to discuss safety from a company wide perspective;

Management encourages all employees to consider themselves as safety officers, and to promote discussion on ways to promote safety in the workplace.

This policy is given to new employees at induction. Notification of any changes to this policy will be communicated to all employees. This document can also be found at Zonge website.

POLICY IMPLEMENTATION

This policy is to be implemented through the procedures and arrangements established by the organisation's OH Safety Management programme. Specific policies, work practices, and procedures have been prepared to address identification of Hazards/Risks and Hazardous Work Processes in the workplace, e.g. Fire Safety, Hazardous Substances, Wire Moving Protocol, etc.

Please refer to Zonge Australia's OHSMS Manual for all safety related Policies, Procedures and Documentation.

POLICY REVIEW

This Occupational Health and Safety policy will be reviewed each year in consultation with Employees, Management and the Occupational Health and Safety Representative and kept up to date with new Legislation and Organizational changes.

SIGNED: 

POSITION: Director

DATE: 19/03/2012

NEXT REVIEW DATE: 19/03/2013

